

Crail Preservation Society

Tuesday, 28th November 2023, Legion Hall 7:30pm

Minutes of meeting

1. **Attendance;** T. Sullivan, L. McMahon, P. McMahon, K. Thurlow, S. Young, D. Gowans,

- **Apologies:** Kelsey Jackson Williams.

2. **Minutes** of the Committee Meeting of 10th October 2023. **Approved.**

3. **Annual Report FY 2022/23** - DG/PM

- Some format issues, will be resolved by PM publishing to .pdf after the Word.doc is complete. **PM**
- Review of the Activities and Achievements - first paragraph needs reviewed. **DG**
- Transfers from unrestricted to restricted or designated need to be reviewed. **DW/PM**
- Lumsden and Kirkyard seem to be separate projects, Lumsden is really sub-project of Kirkyard. Kirkyard/Lumsden should close at the end of 2022/23. **DG/PM**
- Doocot fund became Restricted fund when we received CCG funding for this year's work. Proposal is to maintain a Doocot Restricted Fund, even if funds are transferred from Unrestricted. We will have an ongoing requirement to refurbish so need to accumulate funds annually to carry out the work, every 2 or 3 years. **PM**
- 6. Trustee remuneration should report any trustee expenses. **PM**
- Table 4 Architect's Fees were reported in Property Maintenance, should be in Architect's fees. **PM**
- **Independent Examination** of CPS accounts cannot be carried out by Fife Voluntary Action this year. Pete McMahon proposes Alan McLaughlin to carry out this task this year. Allan McLaughlin is a Chartered Accountant and a member of the Institute of Chartered Accountants of Scotland for 40 years. He has worked across a number of sectors including manufacturing, management consultancy and corporate finance. Now retired from executive work, he retains a number of non-executive directorships and provides services to a number of charities. He resides in Bearsden, Glasgow and has a holiday home in Balcomie Green and is a member of Crail Golfing Society and the New Club in St Andrews although cycling is his real passion.

Unanimously approved by Trustees.

4. **Reports**

- **Membership Report (LM)**
 - o Membership of 105.
 - o LM & DG have been working on the messaging that will be sent by MemberMojo. Life Members will be handled separately.
 - o Message attachment explains the nature of Stripe, the company that handles the card transactions.
 - o Sandy to provide 1st of CM articles for CM to promote CPS and encourage new memberships or donations.

- Clarify HMRC acceptable processes for Gift Aid application. **PM/LM**
- **Treasurer's Report (PM)**
 - There are outstanding Gift Aid claims which PM is now in a position to complete.
- **Planning Report (DG)**
 - The updated Crail LPP will be completed on schedule by 15th December 2023. Although FC have extended the deadline, we would like to be first.
 - Objection raised to proposal for traffic lights in Denburn Narrows. Should be CPS Objection if proposed.
- **Website Report (TS)**
 - Draft Site Map prepared by Tamsin (and spouse Mike). More detailed version will be presented at the next meeting.
 - Proposal to have Members Section, restricted access.
 - Possibility to have emails with CPS pro formas.
 - OSCR link to CPS accounts should be effective (current OSCR link does work, directing people to the CPS Accounts on our website).
- **Doocot Report (SY)**
 - Now have QR code in Doocot to make it possible to make donations by phone. Uses broadband in Doocot, BT Guest.
- **Kirkyard - (DG)**
 - Presented John Renshaw's proposal for the next two proposed Kirkyard projects. Suggestion that CPS tries to get funding to get through Stage 0 - 4, which means raising £2,500 funds.
 - Will approach James McCallum (Wormiston) to see if he will support, as part of Lindsay family research. And apply to the Graves Dressing Trust. **DG**
 - DW asked why we should spend money on the Kirkyard when the Kirk may be sold in the near future.
 - **Decision:** The Kirkyard is deemed significant as its own area of special interest that should have active conservation work, which CPS can lead.

5. Denburn Park (DG)

Sheep Field is now devoid of sheep.

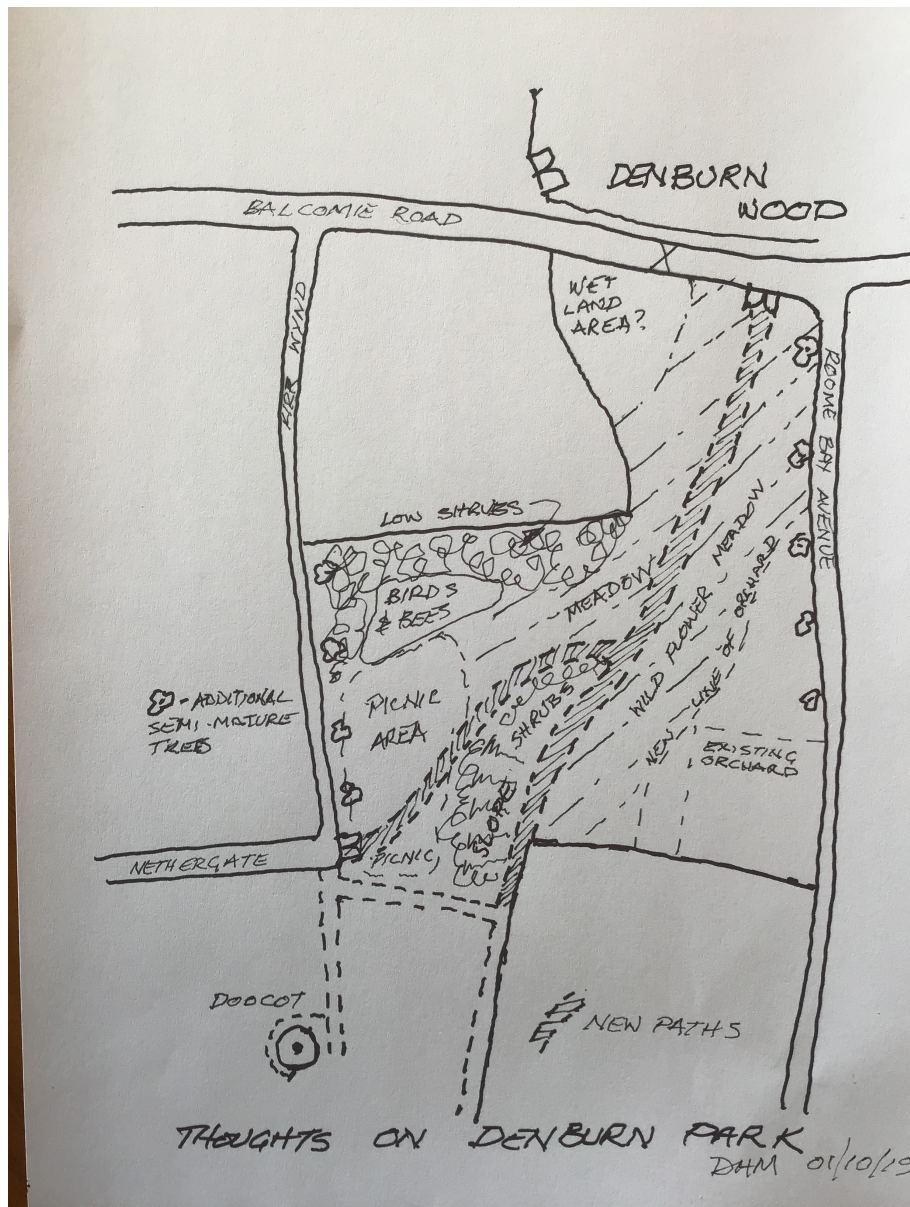
Would like to make a stronger proposal for DP as larger orchard with more types of fruit, accessible to the public.. Only edible fruiting plants to be added, preferably Scottish.. Low profile fruit trees, with fruiting shrubs and bushes.

School to be involved in the discussions and perhaps planting.

Suggestions that we get some professional advice on layout and we get graphic design work done to help sell this to CPS membership and then to the public.

Multiple options for mowing being looked at, with the preference being to mow and remove the cuttings.

Ponds and open culvert should not be part of early decision making.



8. AOCB