

CPS Meeting
Monday 22nd Aug 2022

Agenda

1. **Attendance:** D. Gowans, D. White, D. Black, P. Hutchison, J. Gallon, J. Aird, K. Thurlow, S. Young.
 - **Apologies:** Kelsey, Liz McMahon
2. **Minutes of last meeting.** Approved. Proposed, PH. Seconded, JG.
3. **Finance Update**
 - DB gained access to RBS Digital on 21st Aug.
 - Doocot Insurance - agree to rollover with current renewal proposed by Ansvar. Required for 31st August 2022.
 - Do not include Commercial Recovery Loss.
 - S. Young carries out regular inspection and records the visit along with emptying the donations.
 - Doocot donations approx £500 p.a.
 - Bookmark next June for Doocot Insurance Review
 - Approx 120 transactions to be clarified.
4. **Membership**
 - Final count for 2022 membership 53.
 - There are donations from Life members (no total available).
 - Majority are paying by Bank Transfer
5. **Mercat Cross Report**
 - Job Done, but with one financial glitch.
 - Fife Environment Trust - believe they have over contributed for the funding as a result of confusion regarding the final total expenditure. Resolution is to provide full details of the invoiced work to FET.
6. **Lumsden Report**
 - Final meeting for Lumsden to take place on 24th Aug.
 - During last quarter of 22 we will review the outstanding work proposed in the Kirkyard Conservation Statement to determine future works.
 - Max Taylor and Colin Morrison are working on a more detailed kirkyard booklet, that will be for sale.
7. **Golf Tournament**
 - Joining activity is happening but is it as much as we would like? Not sure.
 - Good range of prizes coming together nicely.
 - Need to keep marketing the event.
8. **Membership Software**
 - Looking at the MembersMojo, have found a consultant that could help implement. Have requested a quote. <https://membermojo.co.uk>
 - Need to ensure 'paper' members are included.
9. **New Committee Members**
 - Target parents of schoolchildren
10. **AOCB**
 - Harbour works. From FC "just removal of vegetation growing out of the harbour walls, and repointing as required under the cope stones. Later in the year we will return to replace two of the manual davits."
 - JA working to raise funds for bunting for next year. Currently has raised ~£700 with a target of £1,400.

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- Decision required on Hanging Baskets. Cost was significant perhaps up to £4,000.00 which is much more than the annual income from membership. To be tabled at the next meeting.
- Heritage Trail Booklet is on Crail Museum agenda for publishing.